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2. Preliminary/Final Subdivision and land Development Plan
Stony Run Village for BLG Construction, LLC – April 24,
2024 – Need Time Extension
3. Final Subdivision Plans for Logan Meadows Phase IV –
Deadline date May 22, 2024
4. Update for RFP for Township Engineer – Supervisors
Loudenslager and Bush would like to hold interviews.
5. Proposed changes to the Carroll Township Non-Uniform
Retirement Plan
6. 2024 – 2025 Road Material Bids
7. March 04, 2024, Board of Supervisors Work Session Minutes
8. March 11, 2024, Board of Supervisors Meeting Minutes

**ITEMS REMOVED
FROM AGENDA**

The following Agenda Items were removed:

1. Car 2 – 2014 Ford Taurus Police Interceptor Sedan –
Permission to sell vehicle and use Municibid to sell the vehicle
(Put on the May 06, 2027 Work Session Agenda)
2. Letter from Logan Park Authority concerning the release of
their 2024 donation.
3. Plan Review Process Policy (Put on the May 06, 2024 Work
Session Agenda)

**ADDITIONAL
ITEMS
DISCUSSED**

Phillip Brath, Township Engineer, presented the Plans in Process
Report for April 2024.

Brandon Slatt, Township Manager/Zoning Officer, presented the
Zoning Report for April 2024.

Supervisor Bush stated that solar farms and warehouses should have
money reserved for decommissioning if the solar farm or warehouses
are abandoned.

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Brandon Slatt, Township Manager, stated that the Comprehensive Plan Steering Committee held a meeting on March 24, 2024. There are two public comment sessions scheduled for Thursday, April 4, 2024 at 4:00 p.m. to 6:00 p.m. and 7:00 p.m. to 9:00 p.m.

Thomas Wargo, Chief of Police, stated that we were awarded the 2023 CFA Grant in the amount of \$125,925.00. He also stated that he will be applying for the Hiring Grant Reimbursement – Option 2 for \$5,000.00.

**MS4 ANNUAL
PUBLIC MEETING
PRESENTATION**

Phillip Brath, P.E., Township Engineer from Gibson-Thomas Engineering, gave an Annual Public Meeting Presentation on MS4 (Municipal Separate Storm Sewer System).

MS4 – Public Education – Annual Reporting – As part of the compliance activities, the Township Engineer provides an overview of the MS4 (Municipal Separate Storm Sewer System) activities that have occurred during the year. This will constitute the Engineer’s Public Report for the year, ending June 30, 2024. The submission of Annual MS4 Status Reports is required by the General Permit. We must submit the annual reports to DEP by September 30th of each year to describe activities conducted under the General Permit during the period of July 1 – June 3. We must also submit the annual installment payment of \$500.00 to DEP’s Bureau of Clean Water by September 30th of each year. Carroll Township received an NPDES (National Pollutant Discharge Elimination System) Permit in 2003 and renewal permits in 2015 and 2021. The current permit expires March 15, 2025(Administratively extended by PADEP). The Permit is NPDES Permit No. PAG133548.

MS4 – Why Are We Doing It? – Impaired Streams in Carroll Township – PA DEP 2014 Integrated 303(d) List Impairments: Chesapeake Bay (Nutrients/Sediment) – Yellow Breeches (Attaining Standard), Unnamed Tributaries to the Yellow Breeches (Siltation) – Dogwood Run & Stoney Run (Siltation) – Fishers Run (Siltation) – Conewago Creek (Siltation) – North Branch Bermudian Creek (Nutrients, Siltation).

Carroll Township is within the Yellow Breeches Creek Watershed.

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Pollutant Reduction – Chesapeake Bay TMDL – Chesapeake Bay Pollutant Reduction Plan – Carroll Township falls under this requirement – The Township is working with York County Stormwater Consortium (YCSWC) on the “York County Regional Chesapeake Bay Pollutant Reduction Plan”

Pollutant Reduction Planning – York County Stormwater Consortium Pollutant Reduction Planning – YCSWC Chesapeake Bay PRP was submitted 09-15-2017 and again with a Revision 10/10/2017 and revised December 08, 2020. DEP approved the plan December 15, 2020.

Progress made by the YCSWC from 07/01/2022 through 06/30/2023 included completion of 3 projects (1 stream restoration, 1 bioretention, and 1 filter strip). This includes one project completed in a waiver municipality, resulting in a sediment reduction of 237,846 lbs./year. The additional 2 projects are under construction (1 bioretention, and 1 stream restoration). Design was completed on 2 stream restoration project that is now seeking a permit for construction. Nine projects are currently in the design phase. Note that there are only 6 projects in the Yellow Breeches Watershed, however, Gibson-Thomas is working with others to find additional opportunities within the township.

The York County Stormwater Consortium is currently considering the addition of new projects to the Regional CBPRP.

Carroll Township Program Status – Education and Public Participation (MCM1 and MCM2): The Township will continue to improve these programs to educate businesses.

There are stormwater brochures available in the lobby, newspaper advertisement was placed with CAPCOG, education was provided by CAPCOG. Newsletter with MS4 information was sent out to residents and businesses. Continued to work with Yellow Breeches Watershed Association which also provides Public Education and Public Participation opportunities.

Carroll Township is working with a potential partner and the Consortium’s Contractor to look at a stream restoration project within the Township, within the Yellow Breeches Watershed. The

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current considering project is in the north-central part of the Township.

Illicit Discharge Detection and Elimination (IDD&E) (MCM3) – New GIS based storm sewer map and Municipal Asset Inventory – Continue to upgrade and update map – Continue to review questionable outfall locations as shown on the GIS map and add, remove, or re-designate outfalls and outlets as needed. – Private system & BMP mapping is good but continues to need attention – Complete 2022 Outfall Inspections. Carroll Township has an Illicit Discharge Ordinance No. 2017-238 which prohibits the discharge of non-stormwater into the Township storm sewer systems. MS4 Coordinator reviews and acts on illicit discharge reports by the public.

Construction Site Stormwater Runoff Control (MCM4) - Plans are reviewed by the Township Engineer's office for compliance with the Stormwater Management Ordinance. GTE and the Township also coordinate the Erosion & Sedimentation Design Plans with the York County Conservation District. The Township's memo of understanding (MOU) with the County outlines the Conservation District responsibilities with respect to MCM4. Most MCM4 compliance activities are delegated to the Conservation District, however the Township is still ultimately responsible for compliance. Post-construction Stormwater Management in New Development and Re-development (MCM5) is implemented during and after construction – As-built Plans are required for all completed projects, which are reviewed by the Township Engineer for compliance with the Ordinance. – The Construction phase items of MCM5 are delegated in the MOU to the Conservation District. Continue the process of creating an inventory data list for all projects which are completed to follow-up the Operations and Maintenance (O&M) responsibilities. The permit requires a legal framework for enforcing and recording proper operation and maintenance of post construction stormwater management facilities (both private and municipally owned). Update and detail stormwater management BMPs on the GIS map. The Township has engaged with Homeowners Associations and private businesses regarding the Operation and Maintenance of existing facilities. Pollution Prevention/Good Housekeeping for Municipal Operations (MCM6) – For the Township, most Municipal Operations are performed outside of the permit area, so the requirements for Carroll

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Township are minimal and mostly include cleaning inlets and maintenance (sweeping) of streets. Public Works Employees attend training at CAPCOG and other opportunities. MS4 Coordinator will also provide training where appropriate. Training attendance is mandatory and must be recorded. Leaf collection equipment is operational and was used this past year.

Third Party Reliance – County Conservation District, Partner Municipalities, Watershed Associations – York County Storm Water Consortium for CBPRP. Legal Structure/Agreements – complete in place with County and YCSWC.

Recordkeeping – Data Management and Documentation – Complete set of files and documents relating to all MCMs – always in process.

Residents – What can I do? – The goals of all MS4 programs and the Township are to reduce the discharge of pollutants from the Township, to protect water quality and to satisfy requirements of the Clean Water Act. – What can you do? Get involved.

Storm water from your home and from the public streets goes into a storm sewer, which goes directly into streams. This water is not cleaned in any way and does not go to the waste water treatment plant. The Township needs all of its residents to assist us in keeping our storm water and storm water sewer system clean by doing the following:
Dispose of water properly, clean up after your pets, use fertilizers properly and efficiently to prevent excess runoff, store materials, which could pollute stormwater, indoors, and wash your cars at a carwash or in the grass – do not let soapy water get to storm drains, do not blow grass clippings, dirt or leaves into the street. Residents may be the first to recognize “illicit” discharges such as dumping into storm sewers or coming out of from storm sewer outfalls. If you see an “illicit” discharge, please report that to the Township.

If you are part of a Homeowners Association or have a stormwater facility on your property, please remember that it is a facility, like equipment, like a house, you need to maintain it. Get drawings and instructions for maintenance. Keep it clean of debris, keep it clear of invasive plants and brush, mow it appropriately weekly (or as appropriate) at 3 – 6” for embankments, Monthly or twice a year for

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bottom, dependent upon features, make sure any structures, pipes or concrete are maintained, and remove sediment build up.

Do not be afraid of your BMP. You have a responsibility to maintain your BMP in the design condition as a minimum, but that does not mean you cannot make it better. Treat it like a feature of your property instead of a wilderness where no one is allowed to enter. Remember that typically, it was built by a Contractor for lowest cost at minimum requirements to meet the Ordinance. Research what you can do to make it better, more appealing, and better for the environment. Talk to the Township to make sure planned changes are consistent with the design intent and if it requires any permitting. Small improvements on your property can, in total, improve water quality and add value to your home: Rain Barrels, Downspout Planters, Sidewalk Stormwater Planter and Rain Gardens.

What Discharges are authorized by MS4 permit? – The following non-stormwater discharges are authorized by the General Permit: (as long as such discharges do not cause or contribute to pollution as defined in Pennsylvania's Clean Streams Law)

1. Discharges or flows from firefighting activities. (Life Safety)
2. Discharges from portable water sources including water line flushing and fire hydrant flushing if such discharges do not contain detectable concentrations of Total Residual Chlorine.
3. Non-contaminated irrigation water, water from lawn maintenance, landscape drainage and flows from riparian habitats and wetlands.
4. Diverted stream flows and springs.
5. Non-contaminated pumped ground water and water from foundation and footing drains and crawl space pumps.
6. Non-contaminated HVAC condensation and water from geothermal systems.
7. Residential (i.e., not commercial) vehicle wash water where cleaning agents are not utilized.
8. Non-contaminated hydrostatic test water discharges if such discharges do not contain detectable concentrations of chlorine.

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ADJOURNMENT

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 8:11 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary