

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
APRIL 08, 2024  
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ROLL CALL                      SUPERVISORS – Dave Bush, Brent Sailhamer, Tim Kelly, and Libby Loudenslager

Supervisor Zooming – Kelly Wall

ATTENDEES                      Faye Romberger, Phillip Brath, P.E., Brandon Slatt, Township Manager, Michael Pykosh, Esquire, Jessica Baim, Thomas Wargo, Chief of Police, Ken Farner, Kristen Stagg, Hector Morales, Gary D. Reihart, Sandra Eimer, and Mike Kreiger

Zoom Attendees – James Hess

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER                Chairman Sailhamer called the regularly scheduled meeting of the Carroll Township Board of Supervisors Meeting to order at 6:30 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

FIRE REPORT                    Chief Hector Morales, Northern York County Fire and Rescue, presented the Fire Report for the Month of March 2024.

Supervisor Kelly questioned the setback for the building to property line 150 feet.

Chief Morales stated that he was wrong on the setback, it is 90 feet not 150 feet.

Chairman Sailhamer questioned how the new software is working.

POLICE REPORT                Chief Thomas Wargo presented the Police Report for the Month of March 2024.

Chief Wargo also stated that he has applied for a Grant up to \$5,000.00 to be used for the equipment purchased for the new officer.

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**APPROVAL OF THE  
TREASURER'S  
REPORT**

It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to approve the Treasurer's Report dated April 08, 2024, as submitted, which includes the Open Bill List up to and including April 04, 2024, in the amount of \$149,536.62, Cash Flow Reports for March 2024, compared to Budget Reports for March 2024, and Check Register Report for March 2024 to ratify the March 2024 Bill List.

**PUBLIC COMMENT**

Chairman Sailhamer asked for public comment.

Sanda Eimer – 300 Normandy Lane – is still having a problem with her stormwater. She is questioning when will the back swale be repaired.

Brandon Slatt – Township Manager – stated he will send a letter to the developer concerning the swale repairs.

Gary Reihart – 150 Ore Bank Road – would like to see a letter going out to notify the owners or contractors that the grading must be done as per the approved grading plan and removal of the dirt could cause a problem with the final approval. All dirt must remain on site until the building is complete.

Supervisor Loudenslager stated that there are sheds and fences in the development that might not have been permitted.

**MARCH 04, 2024  
WORK SESSION  
MINUTES**

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to approve the March 04, 2024, Board of Supervisors Work Session Minutes as submitted.

**MARCH 11, 2024  
MEETING  
MINUTES**

It was moved by Supervisor Kelly, seconded by Supervisor Bush, and carried to approve the March 11, 2024, Board of Supervisors Meeting Minutes as submitted.

Supervisor Wall abstained from the vote because she was not present at the meeting.

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PRELIMINARY  
PLANS FOR  
SOMERTON GLEN  
TIME EXTENSION

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to table and accept the time extension for the review of the Preliminary Subdivision and Land Development Plan for Somerton Glen Single Family Residential Development for MidPenn Estates until May 31, 2024.

PRELIMINARY  
PLANS FOR  
STONY RUN  
VILLAGE TIME  
EXTENSION

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to table and accept the time extension for the review of the Preliminary/Final Subdivision and Land Development Plan Stony Run Village for BLG Construction, LLC until June 30, 2024.

FINAL PLANS FOR  
LOGAN MEADOWS  
PHASE IV  
CONDITIONAL  
APPROVAL

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to conditionally approve the Final Subdivision Plans for Logan Meadows Phase IV contingent upon addressing all of the following comments in Phillip Brath's dated March 25, 2024:

- II. Subdivision (Ordinance No. 84-1989 as amended) – comment numbers 1 through 9
  - 1. Remove references to Phase 3 in the Site Data.
  - 2. Note waivers and variances approved for project under Preliminary Plan. Confirm if any new waivers are being requested for Phase 4.
  - 3. Complete General Note 2 on Sheet 1 of 29 with recording information.
  - 4. All certificates must be signed and sealed. (Section 501.b.(6))
  - 5. The Owners must sign the plan (Section 501.b.(8)) and dated after the last plan revision.
  - 6. Provide a letter of approval from Dillsburg Area Authority for the connection of proposed sewer and water mains to the existing lines, and sewer and water service to the development and proof of surety establishment. (Section 502.b)
  - 7. Pay recreation fees of \$2,000 per buildable lot as approved by the Board, in lieu of dedication of recreation land and construction of path. (Section 706.e)
  - 8. Provide surety and escrow for improvements construction for Phase 4. Bonds must be self-renewing without

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limitations. A new estimate shall be provided, reviewed, and approved prior to recording the plan.

9. Provide Developer Agreement for Phase 4. Township Solicitor shall review prior to approval.

III. Stormwater Management – comments numbers 1 through 5

1. Previous submittals, NPDES Permits and approvals apply to this plan.
2. Clarify comment in profile on Sheet 14 in balloon related to setting inlet and manhole tops.
3. Review Inlets at low points in Santa Anita at 32+27 and 40+50 and confirm stormwater path if inlets are blocked. Review to ensure homes are not within path or lower than overflow.
4. Provide any necessary updates to the stormwater management calculations and report based on the revisions to the plan as depicted on Sheet 14, since approval of Phase 3.
5. Inlets and manhole locations and numbers are difficult to read due to overlapping spot elevation notes. Applies to Sheets 9-14.

IV. General Recommendations – comment numbers 1 through 3

1. All fees must be paid prior to plan recording.
2. Recorder of Deeds block should include a space for an instrument number.
3. Phase 3 submission provided all supplemental data and reports for Phase 3 & 4. Confirm Township has adequate copies of all supplemental data for the Phase 4 Plan recording.

APPOINTMENT  
TOWNSHIP  
ENGINEER  
PHILLIP BRATH

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to appoint Gibson-Thomas Engineering – Phillip Brath, P.E. as Carroll Township’s Township Engineer and set the compensation as per the 2024 fee schedule submitted.

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RESOLUTION  
NUMBER 2024-12  
TO ALLOW “IN  
SERVICE”  
WITHDRAWAL  
PROVISIONS

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and carried to adopt Resolution Number 2024-12 – A resolution of the Board of Supervisors of Carroll Township, Amending the Carroll Township Non-Uniform Pension Plan to allow “In Service” withdrawal provisions.

Supervisors Wall and Kelly voted no.

CAPCOG 2024 – 2025  
IN-PLACE ROAD  
PROJECTS  
AWARD BID

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to award the CapCOG 2024 - 2025 In-Place Road Projects (Berkshire Hills Development) bid to Kinsley in the amount of \$324,415.00.

CAPCOG 2024 – 2025  
LINE PAINTING  
AWARD BID

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to award the CapCOG 2024 - 2025 Line Painting, Materials and Application bid to D. E. Gemmill, Inc. in the amount of \$19,889.00.

CAPCOG 2024 – 2025  
LANDSCAPE  
PARK AND GOLF  
COURSE MATERIALS  
AWARD BID

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to award the CapCOG 2024 – 2025 Landscape Park and Golf Course Materials bid for 20 Tons of Diamond TEX (Original) Infield Mix to Genesis FOB \$855.00 and DEL \$1,305.00.

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to award the CapCOG 2024 – 2025 Landscape Park and Golf Course Materials bid for 60 CY Playground Cover – ASTM F1292, F1951, F1487 Certified – to River Valley FOB \$1,440.00 and DEL \$1,900.00.

CAPCOG 2024 – 2025  
ROAD MATERIALS  
AWARD BID

It was moved by Supervisor Kelly, seconded by Supervisor Bush, and unanimously carried to award the CapCOG 2024 - 2025 Road Materials Bids to the following:

1. York Building Products –

2A Aggregate – FOB \$9.95/ton and DEL \$15.95/ton

#3 Aggregate – DEL \$21.50/ton

#8 Aggregate – DEL \$24.50/ton

#8 Aggregate washed at 1.0% - DEL \$25.50/ton

#57 Aggregate – FOB \$15.50/ton and DEL \$21.50/ton

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2. NESL –

#8 Aggregate – FOB \$18.45/ton  
#8 Aggregate washed at 1.0% - FOB \$18.45/ton  
9.5 MM Base <.3 ESALS – FOB \$72.62/ton  
R-4 – FOB \$17.30/ton

3. Pennsy Supply –

#3 Aggregate – FOB \$15.00/ton  
Antiskid AS3 – FOB \$14.00/ton and DEL \$21.73/ton  
9.5MM Wearing <.3 ESALS – DEL \$84.00/ton  
19 MM Binder <.3 ESALS – FOB \$62.00/ton and DEL  
\$72.00/ton  
25 MM Base <.3 ESALS – FOB \$58.00/ton and DEL  
\$68.00/ton

CAPCOG 2024 – 2025  
STREET SWEEPING  
AWARD BID

It was moved by Supervisor Kelly, seconded by Supervisor Loudenslager, and unanimously carried to award the CapCOG 2024 – 2025 Street Sweeping and Debris Disposal bid to Pruitt Trucking – Trucking \$18.75/ton and Disposal \$56.00/ton.

COMMITTEE  
REPORTS

Supervisor Loudenslager stated that she would like to set up another meeting with the Berkshire Hills Residents to discuss their park being turned over to Carroll Township.

Supervisor Kelly stated that he will be meeting with Chief Wargo to discuss the Dillsburg Police Service Agreement. The current Agreement expires December 31, 2024.

ADJOURNMENT

It was moved by Supervisor Loudenslager, seconded by Supervisor Bush, and unanimously carried to adjourn the meeting at 7:48 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary