

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
MAY 10, 2021  
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ROLL CALL SUPERVISORS – Bruce Trostle, Tim Kelly, Kelley Moyer-Schwille, Kelly Wall, and Dominic DePalma

ATTENDEES Faye Romberger, Chief Thomas Wargo, Duane Stone, Esquire, Phillip Brath, P.E., Deana Weaver, Vickie Church, and Todd Lyons

ZOOM ATTENDEES Peggie Williams, Jim Hess, Ben Dinkel, and Will Clark

Carroll Township’s Municipal Building was open to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the Treasurer’s Report dated May 10, 2021 as submitted, which includes the Open Bill List up to and including May 05, 2021 in the amount of \$87,188.01, Cash Flow Reports for April 2021, Compared to Budget Reports for April 2021, and Check Register Report for April 2021 to ratify the April 2021 Bill List.

PUBLIC COMMENT Chairman Trostle asked for public comment.

Deana Weaver – 47 Dogwood Lane – announced that she will be running on the Democratic Ticket as a write in for one of the Supervisors positions at the May 18<sup>th</sup> Primary Election. Her platform will be the Local Police Force and supports the Police Chief to stay three more years.

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**PUBLIC COMMENT  
CONTINUES**

Will Clark – York County Planning Commission – stated that the Transportation department within the York County Planning Commission (YCPC) has completed GOYORK 2045, the Metropolitan Transportation Plan (MTP) for York County, as part of the York County Comprehensive Plan. This document seeks to provide direction for planning in the years 2021 through 2045. There will be two virtual open-house meetings on May 11<sup>th</sup> and 20<sup>th</sup>, and a YAMPO Technical Committee meeting on June 3<sup>rd</sup> to voice comments on the plan. View the document at GOYORK2045.com and see what the future looks like for transportation in York County. Take the survey to rank actions identified in GOYORK 2045 and select your top three intersections by completing the survey at [www.GOYORK2045.com](http://www.GOYORK2045.com).

**APPROVAL OF THE  
APRIL 05, 2021  
WORK SESSION  
MINUTES**

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to approve the April 05, 2021 Board of Supervisors Work Session Minutes as submitted.

**APPROVAL OF THE  
APRIL 12, 2021  
MINUTES**

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to approve the April 12, 2021 Board of Supervisors Meeting Minutes as submitted.

**FINAL PLANS FOR  
JEANNE HARTMAN**

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to grant the following waiver request for the Final Subdivision plan of Plan Book MM, Page 790, Lot No. 5 for Jeanne A. Hartman, Trustee of the Jeanne A. Hartman Living Trust and the Hartman Family Trust 35 Hartman lane, Dillsburg, PA 17019 as per Phillip Brath's Comment Letter dated April 29, 2021:

**III. Waivers Requested**

1. Provide a Site Context Map. (Section 435-27. J) **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**
2. Provide an Existing Resources and Site Analysis Plan. (Section 435-27. K) **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**

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FINAL PLANS FOR  
JEANNE HARTMAN  
CONTINUES

3. Provide a Preliminary Resource Impact and Conservation Plan. (Section 435-27. L) **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**
4. Provide street trees along existing street frontage per Section 435-52. D. **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**
5. Where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 435-39. D.1. **Applicant requested waiver from ordinance requirement for Baltimore Street and Hartman Lane for this Plan. Planning Commission recommended waiver.**
6. Provide sidewalks along existing street frontage per Section 435-45. B. **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**
7. Provide curbing along existing street frontage per Section 435-45. C. **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**
8. Provide a Wetland Study. (Section 435-27. G) **Applicant requested modification from ordinance requirement. Planning Commission recommended waiver.**
9. Provide Recreation Area or Open Space or provide alternative including Fee-in lieu. (Section 435-43) **Applicant requested waiver from ordinance requirement. Planning Commission recommended waiver.**

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to conditionally approve the Final Subdivision Plan of Plan Book MM, Page 790, Lot No. 5 for Jeanne A. Hartman, Trustee of the Jeanne A. Hartman Living Trust and the Hartman Family Trust 35 Hartman Lane, Dillsburg, PA 17019 contingent upon addressing all of the following comments in Phillip Brath's Comment Letter dated April 29, 2021:

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FINAL PLANS FOR  
JEANNE HARTMAN  
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**II. Subdivision (Ordinance No. 2018-242)**

1. Place or bond monuments and pins in accordance with Section 435-44 prior to recording Plan. (Section 435-71.C)
2. Provide an updated Homeowners' Association and/or Private Road maintenance agreement for the private right-of-way. (Section 435-54. B.3.h) Applicant indicates this has been provided. Township should confirm.
3. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (Section 435-28. B)
4. The Owners must sign the plan and date after last plan revision. (Section 435-28.C/36. A)
5. Provide a deed of consolidation, approved by the Township Solicitor, for recording with the Plan. (Section 435-36. P)
6. Applicable waivers, special exceptions, conditional uses or variances and date of action by Board shall be provided on the plan. (Section 435-26. O) Revise cover sheet to current codified ordinance section numbers.
7. All outstanding fees must be paid prior to recording Plan. (Section 435-36.M)

FINAL PLANS FOR  
RALPH AND  
TAMMY MILLER

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to grant the waiver requests for the Final Subdivision Plan for Ralph L. and Tammy C. Miller – 3 Lots as per Phillip Brath's comment letter dated April 29, 2021:

**IV. Waivers Requested**

1. Provide a stormwater management plan. (Section 435-27. I) **Applicant requests waiver. Planning Commission recommended waiver.**
2. Provide a Site Context Map. (Section 435-27. J) **Applicant requests waiver. Planning Commission recommended waiver.**
3. Provide an Existing Resources and Site Analysis Plan. (Section 435-27. K) **Applicant requests waiver. Planning Commission recommended waiver.**

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FINAL PLANS FOR  
RALPH AND  
TAMMY MILLER  
CONTINUES

4. Provide a Preliminary Resource Impact and Conservation Plan. (Section 435-27. L) **Applicant requests waiver. Planning Commission recommended waiver.**
5. Provide street trees along existing street frontage per Section 435-52. D. **Applicant requests waiver. Planning Commission recommended waiver.**
7. Provide sidewalks along existing street frontage per Section 435-45. B. **Applicant requests waiver. Planning Commission recommended waiver.**
8. Provide curbing along existing street frontage per Section 435-45. C. **Applicant requests waiver. Planning Commission recommended waiver.**

It was moved by Chairman Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to deny the waiver request Number 9 for the one-hundred-foot setback from on-lot disposal systems must remain on the subject property and must not extend onto any adjacent property, without the owner's approval via a recorded easement. (Section 435-46. G). Applicant requests waiver. Planning Commission recommended waiver.

Supervisor Kelly questioned PA Regulations which allow test sites to be 15' off property and 50' off streams. Why are our regulations 100'?

It was moved by Chairman Trostle, seconded by Supervisor Wall, and unanimously carried to deny the waiver request Number 6 for where a subdivision or land development abuts an existing street of inadequate width, sufficient additional width shall be constructed per Section 435-39. D.1, unless a fee in lieu of is paid in the amount of \$19,049.00 for the road widening on Warrington Road and Blair Mountain Road. Applicant requests waiver. Planning Commission recommended waiver.

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FINAL PLANS FOR  
RALPH AND  
TAMMY MILLER  
CONTINUES

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to conditionally approve the Final Subdivision Plan for Ralph L. and Tammy C. Miller – 3 Lots contingent upon addressing all of the following comments in Phillip Brath’s comment letter dated April 29, 2021:

**II. Subdivision (Ordinance No. 2018-242)**

1. All certificates must be signed, sealed by the individual responsible for the plan and dated after last submission revision date. (Section 435-28. B)
2. The Owners must sign the plan and date after last plan revision. (Section 435-28.C/36. A)
3. All outstanding fees, including recreation fees, must be paid prior to recording Plan. (Section 435-36.M)

WINDY HEIGHTS  
PHASE III  
SURETY RELEASE  
NO. 2

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to release \$179,183.35 (Surety Release No. 2) from the financial surety being held for improvements completed in The New Windy Heights – Phase III development. This will reduce the surety for this project from \$1,150,589.21 to \$971,405.86.

AMEND ON-LOT  
MANAGEMENT  
DISTRICTS TO  
INCLUDE THE  
WHOLE TOWNSHIP

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to authorize Phillip Brath, Township Engineer, and Duane Stone, Township Solicitor, to start working on amending the Code of Carroll Township York County Chapter 308.Sewers Article I. On-Site Management District to include the whole Township in the On-Lot Management Districts and create the Districts.

UPDATE 537 PLAN  
PHASE 1

It was moved by Chairman Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to authorize Phillip Brath, Township Engineer, to start the preliminary work to update the Carroll Township’s 537 Plan – Phase 1 (1<sup>st</sup> year) not to exceed \$30,000.00.

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TOWNSHIP WIDE  
ROAD MAP  
SHOWING ROAD  
IMPROVEMENTS

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to authorize Phillip Brath, Township Engineer, and Brandon Slatt to create a Township wide plan to show which roads should be widened, have curbs, and sidewalks and submit the proposed draft to the Carroll Township Planning Commission for review before sending to Carroll Township Board of Supervisors for review.

IMPACT FEES  
STUDY

It was moved by Supervisor Kelly, seconded by Supervisor Wall, and unanimously carried to authorize Phillip Brath, Township Engineer, to bring a representative from Gibson-Thomas Engineering to the June 07, 2021 Board of Supervisors Work Session to discuss an impact fees study for the Township.

GROUND  
AMBULANCE  
SERVICE PROVIDER  
AGREEMENT WITH  
PENN STATE  
HEALTH LIFE LION

It was moved by Supervisor Wall, seconded by Supervisor DePalma, and unanimously carried to enter into the Ground Ambulance Service Provider Agreement with Penn State Health Life Lion, LLC located at 100 Crystal A Drive, MCC CA210, Hershey, PA 17033 commencing no later than February 1, 2021 and continue through January 31, 2022 and authorize Bruce Trostle, Chairman of the Board to execute the Agreement.

REQUEST FOR  
FUNDING FOR  
INFRASTRUCTURE  
PROJECTS ON  
PA RT. 74 AND  
U.S. RT. 15

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to execute the letter to Honorable Robert Casey, Jr., Honorable Patrick Toomey, Honorable Scott Perry, PA Senator Mike Regan, PA House of Representative Dawn Keefer, and Will Clark at York County, requesting for funds for infrastructure projects for relocation of PA Rt. 74 and improvements to U.S. Rt. 15 to go along with Resolution 2021-24.

RESOLUTIONS  
2021-25, 2021-26,  
2021-27, AND  
2021-28  
PROCLAMATION  
OF LOCAL  
DISASTER  
EMERGENCY

It was moved by Supervisor Wall, seconded by Supervisor Kelly, and unanimously carried to adopt the following Resolution Numbers 2021-25, 2021-26, 2021-27, and 2021-28 - Resolutions of the Board of Supervisors of Carroll Township, York County, Pennsylvania to hereby declare the existence of a disaster emergency in Carroll Township, York County by approving the Proclamation of Local Disaster Emergency because of the COVID-19 pandemic.

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RESIGNATION  
OF PERRY BATES  
CARROLL TWP.  
PLANNING  
COMMISSION

It was moved by Supervisor Wall, seconded by Supervisor Moyer-Schwille, and unanimously carried to accept the resignation of Perry Bates from the Carroll Township Planning Commission effective immediately.

ADVERTISE  
VACANT  
PLANNING  
COMMISSION SEAT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor DePalma, and unanimously carried to authorize Township Staff to advertise for Letters of Interest for the unexpired term of Perry Bates vacant seat on the Carroll Township Planning Commission.

RESOLUTION  
2021-29  
CLOSE ACCOUNTS  
AT MEMBER'S 1ST  
AND OPEN  
ACCOUNTS AT  
MID PENN BANK

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2021-29 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to close the following Bank Accounts at Member's 1<sup>st</sup> Federal Credit Union and PNC Bank and move them to Mid Penn Bank: Carroll Township General Fund, D.A.R.E Fund, Capital Reserve Fund, Recreational Fund, State Fund Liquid Fuel, Traffic Improvement Fund, National Night Out Fund, Stormwater Improvement Fund, Street Lighting Fund, Engineering Inspection Fund, Brixmor Property Group Escrow, Premier Boat & RV Storage Escrow, Grantham Crossing Escrow, Northside Court Escrow, PHI Phase I Escrow, Betty Lauer Escrow, Rosalie B Calvo Escrow and Daniel Mescal Escrow.

RESOLUTION  
2021-30  
AMENDING  
THE 2021 FEE  
SCHEDULE TO  
ADD PAVILION  
RENTAL FEE

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to adopt Resolution Number 2021-30- A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to amend the Carroll Township 2021 Fee Schedule to add the Reservation of the Chestnut Park Pavilion and set the Pavilion Reservation fee at \$25.00.

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PURCHASE  
PICNIC TABLES  
FOR CHESTNUT  
PARK

It was moved by Supervisor Wall, seconded by Chairman Trostle, and unanimously carried to purchase the following picnic tables from George Ely Associates, Inc. a Costars vendor #152823:

10 each #ZZPQ106Q – 6ft. Picnic Table with powder coated frame and perforated steel seats and tabletop planks plastisol coated - PA State Contract Costars – 14 in the amount of \$9,700.00.

TABLE THE  
SUPPORT TO  
ADOPT RANGE  
END ROAD UNDER  
THE KEEP PA  
BEAUTIFUL  
PROGRAM

It was moved by Chairman Trostle, seconded by Supervisor Kelly, and unanimously carried to table the request asking Carroll Township to support the group Harrisburg Sai Seva S’Amthi who wants to adopt Range End Road from U.S. Route 15 North in Carroll Township to U.S. Route 15 North in Franklin Township under the Keep Pennsylvania Beautiful until the June 07, 2021 Board of Supervisors Work Session.

POLICE REPORT

Chief Thomas Wargo presented the Police Report for the month of April 2021.

NATIONAL  
NIGHT OUT  
IS ON

Chief Thomas Wargo stated the Township will hold National Night Out this year. The event will be held Tuesday, August 03, 2021 and the event will be scaled down from other years and the time will be from 5:00 p.m. to 8:00 p.m.

RESOLUTION  
2021-31  
DONATE POLICE  
EQUIPMENT TO  
MOUNT HOLLY  
SPRINGS POLICE  
DEPARTMENT

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt Resolution Number 2021-31 – A Resolution of the Board of Supervisors of Carroll Township, York County, Pennsylvania to donate to Mount Holly Springs Police Department at no charge the following items:

1. Two – Patrol Rifle/Shotgun mounts; and
2. Two – Sets of Window Guards

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PURCHASE  
12 GA SHOTGUNS  
FOR POLICE  
DEPARTMENT

It was moved by Supervisor Wall, seconded by Chairman Trostle and unanimously carried to purchase from Phoenix Distributors in Feasterville, PA three – Mossberg 590A1 12 Ga Shotgun, Heavy Wall Barrel, 7-Shot Clean-Out Tube, Metal Trigger Guard & Safety, Ghost Ring Sight, Synthetic Stock, & M-LOK Forend – Model 50765 – Unit Price \$565.00 delivered – Total Cost - \$1,695.00.

FIRE REPORT

Chairman Trostle stated that the Township has received the Fire Report from Northern York County Fire Rescue for the month of April 2021 and the Monaghan Township Fire Company from January 2021 to April 2021. If anyone has any questions, please let the Secretary know so we can get your questions answered.

ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Wall, and unanimously carried to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

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Faye L. Romberger, Secretary