

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
NOVEMBER 09, 2020
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ROLL CALL SUPERVISORS – Bruce Trostle, Kelley Moyer-Schwille, Tim Kelly, and Dominic DePalma

ATTENDEES Faye Romberger, and Phillip Brath, P.E.,

ZOOM ATTENDEES Duane Stone, Esquire, Peggie Williams, Scott Vance, and Michael Kreiger

Carroll Township’s Municipal Building was opened to the public. The meeting was televised on Carroll Township’s Comcast Cable TV Channel 95 and via the Zoom platform.

CALL TO ORDER Chairman Trostle called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:31 p.m. The location of the meeting is the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSIONS Chairman Trostle announced that the Board of Supervisors held an Executive Session on Monday, November 02, 2020 prior to the Board of Supervisors Work Session Meeting to discuss personnel issues.

APPROVAL OF THE TREASURER’S REPORT It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to approve the Treasurer’s Report dated November 09, 2020 as submitted, which includes the Open Bill List up to and including November 06, 2020 in the amount of \$115,367.66, Cash Flow Reports for October 2020, Compared to Budget Reports for October 2020, and Check Register Report for October 2020 to ratify the October 2020 Bill List.

PUBLIC COMMENT Chairman Trostle asked for public comment.

Mike Kreiger, 155 Martel Circle, South Mountain Estates, wanted to thank Brandon Slatt and Phillip Brath for their time and working with the Homeowners Association and their contractor on their stormwater basin repairs. The project is completed, and grass is growing.

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APPROVAL OF THE
OCTOBER 05, 2020
WORK SESSION
MINUTES

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to approve the October 05, 2020 Board of Supervisors Work Session Minutes as submitted.

APPROVAL OF THE
OCTOBER 12, 2020
MINUTES

It was moved by Chairman Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to approve the October 12, 2020 Board of Supervisors Meeting Minutes as submitted.

APPROVAL OF THE
OCTOBER 21, 2020
BUDGET WORK
SESSION MINUTES

It was moved by Supervisor Moyer-Schwille, seconded by Chairman Trostle, and unanimously carried to approve the October 21, 2020 Board of Supervisors Proposed 2021 Budget Work Session Minutes as submitted.

APPROVAL OF THE
OCTOBER 27, 2020
BUDGET WORK
SESSION MINUTES

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to approve the October 27, 2020 Board of Supervisors Proposed 2021 Budget Work Session Minutes as submitted.

AWARD THE
LEFT TURN
ARROWS AT
U.S. RT 15/
MOUNTAIN RD/
HARRISBURG ST

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to award the bid to provide, install and program flashing yellow turn signals at the intersection of U.S. Route 15 (SR 00015) and Mountain Road (SR 4040)/Harrisburg Street (SR 40400) to Herr Signal & Lighting Co., Inc. in the amount of \$16,375.00.

WINDY HEIGHTS
PHASE III
SURETY
RELEASE NO. 1

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to release the Surety Release No. 1 in the amount of \$1,583,860.53 from the surety being held for improvements completed in the Windy Heights Phase III Development. This will reduce the surety for this project from \$2,734,449.74 to \$1,150,589.21.

DILLSBURG
BOROUGH
FIREMEN'S
WORKERS
COMPENSATION
INSURANCE
TABLED

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to table the Agreement for Fire Protection from immediately 2020 to October 04, 2021 and agree to pay Dillsburg Borough \$11,939.79 representing a proportionate share of the Borough's premium for the Firemen's Workers Compensation Insurance.

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EMERGENCY
COVID-19
POLICY

It was moved by Chairman Trostle, seconded by Supervisor Moyer-Schwille, and unanimously carried to adopt the Emergency COVID-19 Policy as prepared by Duane Stone, Township Solicitor, effective November 05, 2020.

RESOLUTIONS
2020-47, 2020-48,
2020-49, AND
2020-50
PROCLAMATION
OF LOCAL
DISASTER
EMERGENCY

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to adopt Resolution Numbers 2020-47, 2020-48, 2020-49, and 2020-50 - Resolutions of the Board of Supervisors of Carroll, Township, York County Pennsylvania to hereby declare the existence of a disaster emergency in Carroll Township, York County by approving the Proclamation of Local Disaster Emergency because of the COVID-19 pandemic.

LOGAN PARK
LETTER TO
RESIDENTS
CONCERNING
ACCESS TO THEIR
REAR PROPERTY
FROM LOGAN PARK

It was moved by Chairman Trostle, seconded by Supervisor DePalma, and unanimously carried to authorize the Township Staff to notify the Carroll Township residents along the Logan Park property line that they are not to use Logan Park property to access their rear properties without prior coordination with and approval from the Logan Park Board of Directors.

ADVERTISE THE
PROPOSED
2021 BUDGET

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to authorize the Township Secretary/Treasurer to advertise the Proposed 2021 Budget for public view and for action at the December 14, 2020 Board of Supervisors Meeting.

TIPPING FEE
INCREASE FOR
2021 WILL
INCREASE
QUARTERLY BILL
BY \$.61 PER
QUARTER

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and carried to authorize Penn Waste to increase the quarterly rate to Carroll Township residents from \$73.74 per quarter to \$74.35 per quarter effective January 01, 2021 because York County Resource Recovery Facility increased the tipping fee by \$2.50 per ton effective January 01, 2021. This will increase Carroll Township residents billing by \$.61 per quarter. The low volume bag service customers will not have an increase.

Supervisor Moyer-Schwille voted no.

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MC CAUSLIN
LOT
CONSOLIDATION

It was moved by Supervisor Kelly, seconded by Supervisor DePalma, and unanimously carried to approve the Declaration of Consolidation of Previously Subdivided Lots request from Chad E. McCauslin and Ann L. McCauslin at 31 Carlisle Road to combine Lots NC-105, NC-105A and NC-107 into one lot.

TIM HARRIGAN
SURETY
RELEASE FOR
SMALL FLOW
SEPTIC SYSTEM

It was moved by Supervisor Kelly, seconded by Supervisor Moyer-Schwille, and unanimously carried to release the financial surety in the amount of \$15,000.00 being held for Tim Harrigan for the installation of a small flow septic system on the property located at 26 Jennifer Lane. This system was denied by DEP and a new location was found on his property for the system and the financial surety is no longer needed. This surety is in a twenty-four-month CD. The money is to be paid out of the General Fund and when the CD matures the money will be placed back into the General Fund.

HIRING OF
FULL TIME
HIGHWAY
EMPLOYEE
JASON CRAMER

It was moved by Chairman Trostle, seconded by Supervisor DePalma, and unanimously carried to hire Jason Cramer as a full time Highway Employee effective November 30, 2020 and set compensation at \$21.00 per hour with a one-year probation period.

POLICE REPORT

Chairman Trostle presented the Police Report for the month of October 2020.

SPCA OF YORK
COUNTY 2021
ANIMAL CARE
AND HOUSING
AGREEMENT

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to enter into the SPCA of York County 2021 Animal Care and Housing Agreement dated October 19, 2020 and pay an annual sum of \$3,059.10 on or before January 31, 2021.

KLUGH ANIMAL
CONTROL
SERVICES
AGREEMENT FOR
2021

It was moved by Supervisor Kelly, seconded by Chairman Trostle, and unanimously carried to enter into the Klugh Animal Services Agreement for 2021 and pay an annual sum of \$400.00 on or before January 1, 2021. A service fee of \$19.00 per hour and \$0.75 per mile will be charged for each call from 7:00 a.m. to 5:00 p.m. Monday through Friday. After 5:00 p.m. Monday through Friday, Saturday, Sunday, and Holidays will be charged \$29.00 per hour per officer.

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FIRE REPORT

Chairman Trostle stated that the Township has received the Fire Report from Northern York County Fire Rescue for the month of October 2020. If anyone has any questions, please let the Secretary know so we can get your questions answered.

ADJOURNMENT

It was moved by Supervisor Moyer-Schwille, seconded by Supervisor Kelly, and unanimously carried to adjourn the meeting at 7:06 p.m.

Respectfully submitted,

Faye L. Romberger, Secretary