

**CARROLL TOWNSHIP / YORK COUNTY**  
**555 CHESTNUT GROVE ROAD**  
**DILLSBURG, PA 17019**

**RULES AND REGULATIONS**  
**LEAF WASTE FACILITY**

The Leaf Waste Facility is a fenced area located behind the municipal building along Sunny Lane in Carroll Township, York County, Pennsylvania.

- (1) A key card will be issued to a resident or business of Carroll Township upon completing the provided application and upon payment of the applicable fee. The key card is subject to being canceled by the Township. Upon the card being damaged or lost, a new key card will be issued upon completing an application for a new card and upon payment of the fee as set forth by the Township.
- (2) The facility is only available for drop off from April to September on Monday through Saturday from 7:00 am to 8:00 pm and from October through March from 7:00 am to 5:00 pm on Monday through Saturday.
- (3) The card may only be used by the resident and those within the immediate family household. A card issued to a business may only be used for that business purpose by the owner or an employee. Periodic random card checks will be conducted.
- (4) Residents utilizing the facility do so at their own risk. Any person utilizing the Leaf Waste Facility who causes damage or injury to persons or property shall be liable for such damage or injury.
- (5) Only items from the Township may be taken to the Carroll Township Leaf Waste Facility.
- (6) Only items deemed acceptable may be placed in the drop off areas. Acceptable items shall include leaves, twigs, branches, tree trimmings (8' or shorter and 14" or less in diameter), garden clippings, and small shrubs cut to size. **NO GRASS CLIPPINGS.**
- (7) Unacceptable items are root systems from shrubs, items longer than 8' in length, bushes or shrubs not cut to size, chemically treated wood (pressure treated lumber, telephone poles, railroad ties, etc.), non-wood products such as bricks, stones, rocks, metal, steel, aluminum, etc., furniture, garbage of any type and description, tires, batteries, appliances and construction materials. Carroll Township reserves the right to refuse any items or loads declared unacceptable.
- (8) All loaded trucks or trailers must be covered with a tarp when dropping off materials at the site.
- (9) Individuals are responsible for unloading items in designated areas. All items must be removed from bags. We strongly recommend using bags/containers that can be reused. Do not leave bags in facility.

- (10) Smoking is NOT permitted at the compost facility at any time.
- (11) Animals and/or children must be kept under control while in the compost facility. Animals must remain in vehicles and children must be in the presence of an adult at all times.
- (12) Motorists must read and obey any and all traffic directions posted at the site.
- (13) The Township reserves the right to require a resident or business of the Township to provide proof of vehicle insurance for those vehicles that will be utilized at the Compost Facility. Vehicle operators may be required to provide proof of identity and address within the Township.
- (14) Anyone who does not abide by the rules established by Carroll Township shall be denied access for a minimum of the remainder of the calendar year and shall be subject to removal from the property.
- (15) All fees shall be as adopted by Resolution of the Board of Supervisors of Carroll Township.
- (16) Landscaping or tree trimming businesses located within Carroll Township who wish to utilize the facility must purchase a commercial key card upon paying the annual fee as established by Resolution of the Board of Supervisors.
- (17) Residents are not permitted in areas that are marked "Employees Only". Do not approach any Township equipment while equipment is being operated.
- (18) After the Christmas season, the Township shall designate an area for Christmas tree drop-offs. The dates for acceptance will be determined by the Township. A key card is not required for this service.
- (19) These Rules and Regulations are subject to change at any time by the Board of Supervisors of Carroll Township. Regulations are posted on the Township website, [www.carrolltownship.com](http://www.carrolltownship.com).
- (20) In the event there is an emergency at the Leaf Waste Facility, please contact the following:

**Monday through Friday 8:00 am – 4:00 pm:**

Carroll Township  
717-432-4951

**After hours emergency contact:**

Call 911 ask for Carroll Township Dispatch and report the issue to the Carroll Township Police Department.